

INFRINGEMENT REPORT FORM

<i>General information</i>	
<i>Who/what does the report concern?</i>	
<i>Date</i>	
<i>Location</i>	
<i>Contact details of the reporting person</i>	
<i>Name and surname</i>	
<i>Phone</i>	
<i>e-mail</i>	
<i>Detailed information</i>	
<i>Date of occurrence of the Irregularity</i>	
<i>Date of becoming aware of the Irregularity</i>	
<i>Place of occurrence</i>	
<i>Has it been reported?</i>	
<i>Who was it reported to?</i>	
<i>Description of the violation</i>	
<i>Witnesses</i>	
<i>Name and surname</i>	

<i>Name and surname</i>		
<i>Name and surname</i>		
<i>Description of evidence</i>		
<i>NATURE OF VIOLATION</i>		
<i>suspicion of preparation, attempt or commission of a prohibited act</i>		<input type="checkbox"/>
<i>failure to fulfil obligations or abuse of authority</i>		<input type="checkbox"/>
<i>failure to exercise due diligence required under the circumstances</i>		<input type="checkbox"/>
<i>irregularities in the organization of business</i>		<input type="checkbox"/>
<i>violation of internal procedures and ethical standards</i>		<input type="checkbox"/>
<i>Other</i>		<input type="checkbox"/>
<i>Statements</i>		
<i>I declare that I am aware of the possible consequences associated with falsely reporting irregularities.</i>		
<i>I declare that I am submitting this application in good faith.</i>		
<i>Attachments</i>		
<i>1.</i>		

2.	
3.	
4.	
<hr/> <i>Signature</i>	

WARNINGS

If it is determined during the Explanatory Proceedings that the Report of Irregularities has knowingly stated false information or concealed the truth, the Reporting Person who is an Employee may be held liable for disciplinary action as specified in the provisions of the Labor Code. Such conduct may also be classified as a serious breach of basic employee duties and as such result in the termination of the employment contract without notice.

In the case of a Reporting Party providing services or goods to ZAE "Ergom" Sp. z o. o. on the basis of a civil law contract, a finding of a false Reporting of Irregularities may result in the termination of said contract and a definitive end to cooperation between the parties.

Regardless of the consequences indicated above, a Reporting Person who knowingly makes a false Report of Irregularities may be held liable for damages in the event of damage occurring in connection with the false Report.

GDPR Information Clause

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as GDPR, we inform you that:

1. Personal data administrator:

The administrator of your personal data is ZAE "Ergom" Sp. z o. o.

Contact details: daneosobowy@ergom.com.

3. Purpose and legal basis of processing

Your personal data will be processed for the purposes of reporting an infringement, in accordance with Article 6 paragraph 1 letter c of the GDPR.

4. Data Subject Rights

You have the right to request access to your personal data, its rectification, deletion or restriction of processing, the right to object to the processing and the right to lodge a complaint with the supervisory authority (President of the Personal Data Protection Office).

5. Storage period

Your personal data contained in the notification will be processed for a period of 3 years after the end of the calendar year in which the follow-up activities were completed.

6. Data recipients

As a rule, your data is kept confidential. The recipient of your personal data will be the Reports Coordinator and possibly the Clarification Committee appointed by him and entities in the manner specified by applicable law.

7. Profiling

Your data will not be processed in an automated manner.

8. Voluntary provision of data

Providing personal data is voluntary.